

ANNUAL GENERAL MEETING MINUTES

Time/Date: 7:00 PM, Tuesday, April 4, 2017
 Location: A2204, Yukon College

Present:			
Walter Gutowski	Stephen Anderson-Lindsay	Gerry Steers	Ingrid Wilcox
Faye Cable	Geoff Muldoon (until 8:00)	Dan Scarffe	Gerry Whitley
Maggie Leary	John Reeve	Matt Jacques	Lene Nielsen
Dianne Levesque (had to leave just after start)			
Executive Regrets:			
Sylke Baranski			

1. **Call to Order** at 7:15PM in Room A2204. As noted above, quorum was easily achieved. The scheduled room, A2202, is being used for storage and 2204 (adjacent) was available. *Yukon College (Janice Brodie) subsequently advised by e-mail that this room will be available for our remaining 3 meetings.*
2. **Acceptance of Agenda.** Agenda was read to the attendees as many had not brought their copy. Accepted, no other items added. Faye Cable also advised members that member Sandra Peacock had very recently passed away. Our condolences to her family.
3. **Minutes of Last AGM (Nov 3, 2015).** Moved by Matt Jacques, seconded by John Reeve to accept minutes of last AGM. Accepted.
4. **Workshop Update** Stephen Anderson-Lindsay provided a brief update on the 2017 proposed workshop. The Club has submitted a funding application to YAF but details are not yet known. The new executive will be tasked with completing this project. Noted that Robert Postma and John Marriott have both indicated previous interest in guiding the Club's workshop. Stephen also noted that several other photographers (e.g. Neil Zeller) put on various workshops in the area, and important to not conflict with these offerings. Ingrid Wilcox mentioned Don Komarechka as a possibility. John Reeve wondered if the YAF application was restricted to a Fall workshop or if funds could be used for a different time frame. This needs to be checked/confirmed.
5. **President's Report** Stephen Anderson-Lindsay provided a verbal report. Comments included: another very successful year; very successful entries into two competitions (Celebration of Nature and North Shore Challenge); Neil Zeller recently had a local workshop and promoted Stephen, and our Club; and Stephen enjoyed his experience as President for the past 2½ years. *As an aside, many thanks are due to Stephen from all of us for the work he has done, the base expansion he has fostered and the excellent guidance and direction he has provided.*

6. **Treasurer's Report** Dan Scarffe provided two reports (attached): Aug 1, 2015 to July 31, 2016, and Aug 1, 2016 to March 31, 2017. Noted that WPC has approximately \$7,000 in the bank. Dan has checked with YAF regarding possibility WPC still owes fund returns from a couple years ago but they assured Dan that is not the case. Some discussion on opportunities for this surplus of funds: Suggestions included donation to a worthwhile charity, or reducing membership fees. Consensus among attendees on these two options was "NO". Ingrid Wilcox made other suggestions including sponsoring a field trip for members, or sponsoring a student interested in photography. Thanks to Dan Scarffe for his term as our Treasurer.

7. **Discussion**

- 1) **Change AGM Date in the WPC By-Laws** – decision ratified at October 4, 2016 regular meeting to move AGM to nearer the end of the season to permit new executive to take ownership of the next season's activities. Some discussion on impacts of this decision. MOVED by Walter Gutowski, seconded by Faye Cable to confirm decision of Oct 4, 2016 – AGM generally in April for future years, and to be reflected in revised By-Laws. Accepted by majority vote.
- 2) **Decide if the fiscal year should be adjusted based on AGM date adjustment** – Dan Scarffe moved to change fiscal year to end March 31. Discussion followed, decision to table for Executive discussion.
- 3) **Determine how club memberships will be managed** – Annual fee is very modest, decision to maintain fee for next year, and membership to expire on a fixed date (to be determined upon resolution of 7.2 above). Note that membership not required to attend meetings, but is required for executive, voting, competitions, and inclusion of images on WPC media outlets.

8. **Election of Executive Committee**

- a. **President** – Nominated by SAL, 2nd by MJ – **Geoff Muldoon** acclaimed
- b. **Vice-President I** (Communications) – Nominated by SAL, 2nd by FC – **Wendy Pryor** acclaimed
- c. **Vice-President II** (Programs) – Nominated by WG, 2nd by DS – **Lene Nielsen** acclaimed
- d. **Treasurer** – Nominated by ML, 2nd by FC – **Lois Moore** acclaimed
- e. **Secretary** – Nominated by JR, 2nd by FC – **Walter Gutowski** acclaimed
- f. **Director-at-Large I** – **Matt Jacques** acclaimed
- g. **Director-at-Large II** – **John Reeve** acclaimed
- h. **Director-at-Large III** – **Ingrid Wilcox** acclaimed
- i. **Past President** – **Stephen Anderson-Lindsay**

9. **Following the conclusion of the AGM, a brief informal executive meeting will be held to discuss next steps** – As not all members of new executive available, this discussion will be held at the next Executive Meeting (date, time, place to be determined). Topics should include Meeting and Assignment Schedule and Summer Activities

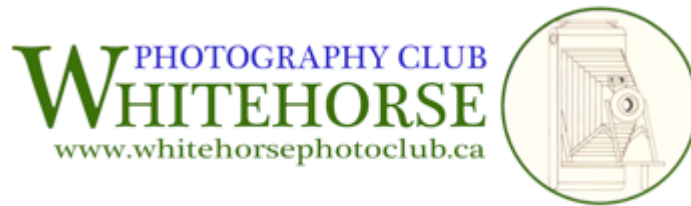
10. **Other Business** - none

11. **Adjournment** – 8:20PM

The primary aim of the Club shall be to:

- *promote the art of photography on a non-profit basis.*
- *organize programs, competitions and exhibitions and provide an opportunity for members to participate.*
- *facilitate the development of the art form through the offering of leadership clinics, workshops and/or seminars.*

-excerpt from the Whitehorse Photography Club Constitution



Statement of Receipts and Disbursements

August 1, 2015 to July 31, 2016

(Unaudited)

Receipts

Membership Fees			\$ 1,225.00
Fall Workshops Series			
Participant Fees	\$3,030.00		
Arts Fund Grant	<u>\$6,500.00</u>		
	\$9,530.00	\$9,530.00	
Donations		\$ 20.00	
Total Revenue			<u>\$10,775.00</u>

Expenses

CAPA Membership Fees		\$ 120.00
Fall Workshop series (details in financial statements for the event)		
Artistic Fees & Expenses	\$ 7,549.26	
Administration Fees and Expenses	\$ 24.86	
Promotion	\$ 1,640.99	
Production	\$ 693.39	
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	\$9,908.50	\$9,908.50
Competition Entry Fees		
Celebration of Nature	\$ 25.00	
North Shore Challenge	\$ 25.00	
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	\$ 50.00	\$ 50.00
Administration		\$ 219.36
Venue for Club Meetings		\$ 442.63
Bank Charges		<u>\$ 21.25</u>
Total Expenses		<u>\$ 10,761.74</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER EXPENSES		<u>\$ 13.26</u>



Balance Sheet

July 31, 2016

Assets

Current

Bank \$6,988.98

Members' Equity

Surplus

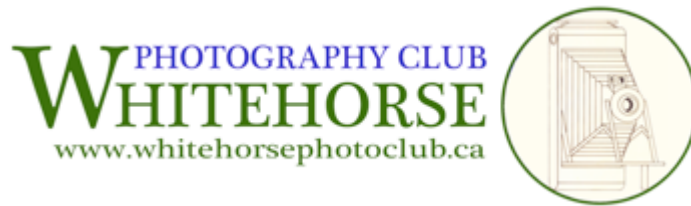
Balance beginning of year \$6975.72

Plus excess (deficiency) of receipts

over disbursements \$13.26

\$6,988.98

Balance – end of year \$6988.98



Statement of Receipts and Disbursements

August 1, 2016 to March 31, 2017

(Unaudited)

Receipts

Membership Fees		\$ 1,260.00
Fall Workshops Series		
Participant Fees	\$3,490.00	
Arts Fund Grant	<u>\$1,877.41</u>	
	\$5,367.41	\$5,367.41
Donations		\$ 5.00
Total Revenue		<u>\$6,632.41</u>

Expenses

CAPA Membership Fees		\$ 105.00
Fall Workshop series (details in financial statements for the event)		
Artistic Fees & Expenses	\$ 3,143.83	
Administration Fees and Expenses	\$ 15.75	
Promotion	\$ 1,086.43	
Production	\$ 1,121.40	
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	\$5,367.41	\$5,367.41
Competition Entry Fees		
Celebration of Nature	\$ 25.00	
North Shore Challenge	\$ 25.00	
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	\$ 50.00	\$ 50.00
Projector		\$ 892.45
Administration		\$ 163.80
Venue for Club Meetings		\$ 78.75
Bank Charges		<u>\$ 9.06</u>
Total Expenses		<u>\$6,666.47</u>
EXCESS (DEFICIENCY) OF RECEIPTS OVER EXPENSES		<u>\$ -34.06</u>



Balance Sheet

March 31, 2017

Assets

Current

Bank	\$6,954.92
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Members' Equity

Surplus

Balance beginning of year	\$6988.98
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Plus excess (deficiency) of receipts	
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over disbursements	-\$34.06
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	\$6,954.92
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Balance – end of year	<u>\$6954.92</u>
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