

## ANNUAL GENERAL MEETING MINUTES

Time/Date: 7:00 PM, Wednesday, 26 April, 2023  
 Location: A2204, Yukon University

Present:			
Walter Gutowski	Carol Foster	Gerry Steers	Lois Moore
Faye Cable	Grant Abbott	Ray Marnoch	Brian Pelchat
Maggie Leary	John Reeve	Devon Lindsay	
via ZOOM:			
Norma Waddington	Janet Webster		
Executive Regrets:			

1. **Call to Order** at 7:10 PM in Room A2204. As noted above, quorum was achieved.
2. **Acceptance of Agenda.** Agenda copies were distributed to attendees. Moved by FC, seconded by JR. Accepted, no other items added.
3. **Minutes of Last AGM (April 13, 2022).** Minutes not available.
4. **Coming Events/Meetings.** Next meeting **May 10** will be a photography walk about with two potential events “Furs & Feathers” - downtown foxes and cliffside ravens (details will be provided at a later date). **May 24** will be a review of the Handbook prepared last April but not yet adopted. The draft will be circulated to members for review in a couple weeks. Comments to be received before meeting for discussion and subsequent consideration by Executive for Fall adoption. This Handbook will replace current Bylaws and Constitution. The local White Wolf Medieval Combat Group will be available for photographic opportunity (full costume) on **June 10** - details to be provided as a courtesy to members. However, due to liability issues, this will not be a WPC sanctioned event.
5. **Treasurer’s Report.** Lois Moore to provide a written report (attached); note that currently there is a \$120 discrepancy that requires resolution over the next few days. The final corrected report is included in these minutes. Moved by GA, 2nd by RM that corrected report be accepted - carried.
6. **A/President’s Report.** ML provided a written report (attached).



7. **Questions/Comments.**

1. **Information sharing** – GS expressed a concern that she was not able to perform timely updates to FB due to limited sharing - acknowledged and attributed to lack of volunteers in key positions to enable this.
2. **Social Media** - BP raised issue of Web site vs FB. Acknowledged that many people are not on FB and that web site is required. ML suggested that it was important to maintain both the web site and FB. However, it was noted that current web site (WordPress) seems difficult to navigate/update. LM advised we are into WordPress for two more years and WPC should consider other options over the interim.
3. **Strategic Planning** - JW raised issue of where/what is the club going/doing. She has prepared a discussion paper and will forward to ML. This is a topic that has concerned WPC over the past several years - necessary to retain/increase membership. It is expected that the draft Handbook “Mission Statement” will encompass any planning decisions. Some discussion on whether this should be an Executive consideration or a separate group reporting to Executive for action.
4. **Workshop** – ML raised issue of future workshops. Are these practical with competing ZOOM speaker series - “yes” due to “hands-on” learning experiences with live workshops. Also there is potential membership revenue increase. Past Fall workshops received funding support from Yukon Gov’t Arts Fund but not practical for 2023 due to application funding etc. A Workshop leader needs to be lined up before application. Members asked to consider potential workshop presenters. LM suggested WPC work toward a December application for an early spring workshop.

7. **Election of Executive Committee**

A discussion was held on recruitment difficulties with Executive. Volunteers are reluctant to come forward for one of the specified positions with associated responsibilities as described in current Bylaws. WPC cannot operate effectively without an Executive Committee. It was noted that at least a couple organizations under the Societies Act hold elections for a group of Directors and that group then decides the responsibilities for each Director.

**Moved by WG:** the Bylaws be revised to elect up to 8 Directors to be the Executive Committee with the elected directors then meeting and designating a Chair and assigning other responsibilities described within the Bylaws/ Handbook. **2nd by RM. Adopted.** Agreed that WPC members not on the Executive Committee may be asked to contribute to various tasks. WPC will require three (3) individuals as signatories for financial transactions, one of whom to be Treasurer.

The following eight (8) individuals were acclaimed to be **Executive Committee: Gerry Steers, Grant Abbott, Lois Moore (Treasurer), Walter Gutowski (Secretary), Brian Pelchat, John Reeve, Maggie Leary, Janet Webster.**

Others named who will assist as required include Ilona Maes (technological), Ray Marnoch and Carol Foster.

8. **Adjourn AGM** – 8:55 PM
9. Following the conclusion of the AGM, a SLIDESHOW set to music prepared by ML of various images by members.
10. **Adjournment** – Moved by BP 9:15 PM

Minutes by

---

Walter Gutowski, A/Secretary

## **A/PRESIDENT’S REPORT**

### **2023 President’s Report (Prepared by Vice-President Maggie Leary – done so in absence of a President)**

*I’d like to first say that I have very much enjoyed working for and with our club members this year. I appreciate how much you are supportive of each other both personally and photographically.*

The Whitehorse Photo Club ran in a hybrid fashion with both zoom and in person meetings this year. This was intended to be a way to include members who couldn’t attend for one reason or another, and members who live out of town. In person meetings occurred at the Yukon University.

As agreed upon by club members, we met by zoom only for January and the first half of February so that people did not have to venture out in cold, icy conditions. This also saved \$150. In rental fees.

#### **Successes of the Club**

-we had presentations by guests: a) Doug Johnson on low light photography, b) Gail Stephan on flower photography, c) Mike Thomas on event photography, and d) a session with Steve Ricketts who gave us feedback on our photos.

-we also had presentations by two of our club members: Steve Wilson on how he edited his photos plus a second session in which members could edit along with him. Brian Pelchat also did one on light painting/composites and a second one on flash photography. Many thanks to these two members for their hard work.

-The club participated in two competitions: the Celebration of Nature and the North Shore Challenge. Thanks to John Reeve and Walter Gutowski for organizing these.

-Zoom meetings – this worked well for people who couldn’t attend and also allowed us to have presentations given by people who don’t live in the Yukon. It worked well if the meeting was a straight presentation-style.

-we were able to do a tri-meeting on a specific subject – we learned how to do light painting.

-we had some support given to the club by Katherine McGarvey of the North Shore Photographic Society.

-club members are very supportive of each other and the activities presented in the club.



### **Challenges of the Club**

--Zoom meetings - the challenge was that it was initially fussy to set up though this improved as we got used to it. The other challenge is that it didn't work particularly well for some types of meetings such as hands-on activities or discussions. The person running zoom couldn't participate in the activity or focus on it because she would be attending to zoom. In the end we found that discussions worked best if the zoom participants simply wrote their comments into the chat bar.

-executive was short staffed – we did not have a club president, and we had one vice president (instead of the two) ; we had two directors instead of three. The vice president did the planning of activities and arranging of guest presenters, communication, and the room bookings at the University but not the whole of any of the vacant positions. As a result, some responsibilities are not being accomplished – such as advertising, updating our Facebook page, an annual workshop, etc.

### **Dreams For the Future**

-I hope to see us have a larger membership and host a photography workshop. I also believe that the club will be better-run if we have a full executive membership so that all the tasks can be accomplished that would make our club run at full potential . When I ask myself the question: why do people join a photography club, the answer that comes to me is that people want a social experience with people of like-interest, and they want to learn something new. I think it's important that we keep this in mind.

Sincerely,

Maggie Leary  
Vice-President

## TREASURER'S REPORT

### Statement of Receipts and Disbursements

April 1, 2022 - March 31, 2023

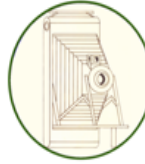
(unaudited)

#### Revenue

Membership fees		\$ 1,125.00
Guest / Drop-In Fees		\$ 20.00
Workshop: Presentation	\$ -	
Participant Registration	\$ -	
*Arts Fund Grant	\$ -	
	\$ -	\$ -
<b>Total Revenue</b>		<b>\$ 1,145.00</b>

#### Expenses

CAPA Membership Fees		\$ 100.00
Workshop / Presentation Series:		
Artistic Fees & Expenses	\$ -	
Promotion / Advertising	\$ -	
Production	\$ -	
(*venue, supplies, food, admin/bank fees)	\$ -	\$ -
Competition Entries		\$ 50.00
Website (Web Hosting / Domain)		\$ 22.00
Administration (General office supplies & Mail Box)		\$ 185.85
Venue / ZOOM for Club Meetings		\$ 577.50
Presenter Fees / BC & Yukon Speaker Series		\$ 442.00
*Expenses carried over from Previous Year		\$ -
Bank Charges		\$ 35.00
<b>TOTAL CHARGES</b>		<b>\$ 1,377.35</b>
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES</b>		<b>\$ (267.35)</b>



Balance Sheet

March 31, 2023

**Assets**

Current

Bank	(March 31, 2023 Statement Balance)	<b>\$5,834.03</b>
------	------------------------------------	-------------------

**Members' Equity**

Surplus

Balance beginning of year	<b>\$5,223.88</b>
---------------------------	-------------------

Plus excesss (deficiency) of receipts over disbursements	<b>(267.35)</b>
---	-----------------

<b>Balance - end of year</b>	<b><u>\$4,956.53</u></b>
------------------------------	--------------------------

<b>Outstanding cheques that have been accounted for in end of year balance are as follows:</b>		
	Cheque#	Amount
Yukon U - Room Rental (Sept-Dec)	585	\$367.50
Yukon U - Room rental (Feb-March)	586	\$210.00
Mike Thomas Presentation	587	\$50.00
(Walter) Celebration of Nature reimbursement	579	\$25.00
Food Bank Donation (Gail Stephan)	588	\$50.00
Doug Johnson Presentation	583	\$150.00
(Moore) Speaker Series / Banking expenses	580	\$25.00
<b>Actual Year-End Bank Account Balance</b>		<b><u>\$4,956.53</u></b>
*March 31, 2023 balance minus outstanding cheques		